



10.6.2025

TERMS OF REFERENCE FOR THE UCPH ONE PLANET BOARD

- PURPOSE**
- Contribute towards qualifying and strengthening sustainability efforts in education, research and innovation, as well as in infrastructure and operations at the University of Copenhagen (UCPH).
 - Contribute towards strengthening cooperation and engagement with sustainability among students and staff.
- GOALS**
- **Progress** – The UCPH One Planet Board contributes with feedback and inspiration for the benefit of the overall progress in the work with sustainability at UCPH.
 - **Engagement** – The UCPH One Planet Board becomes a gathering point for researchers, students and administrative staff, who together contribute to boosting the engagement in sustainability at UCPH.
 - **Anchoring** – The UCPH One Planet Board contributes to anchoring sustainability in all relevant parts of the University of Copenhagen's organisation.
- ROLES**
- **Meeting place** – The UCPH One Planet Board is a meeting place that brings together students and staff across the University of Copenhagen with the ambition of enhancing sustainability in education, research and innovation, as well as in infrastructure and operations.
 - **Sounding board** – The UCPH One Planet Board is a feedback partner and source of inspiration for sponsors when it comes to taking stock of progress and developing and implementing concrete measures.
 - **Ambassador** – The UCPH One Planet Board and its members are internal and external ambassadors for sustainability in education, research and innovation, as well as in infrastructure and operations.
- MEMBERS**
- **Composition** - The UCPH One Planet Board is composed to ensure broad representation of students, researchers and administrators from the University of Copenhagen's faculties.
 - **Members** – The board has 59 members, appointed according to the following model:
 - **Students** – A total of 20 students, 15 of whom are appointed by the University of Copenhagen's student associations to ensure broad representation across associations and faculties. Five are appointed through open registration and subsequent lottery.

- Researchers – 20 researchers in total, of whom each faculty appoints two members, ensuring that all faculties have researchers on the board. The rest are selected through open registration and subsequent lottery.
- Administration – 17 TAP staff members (technical-administrative staff) of whom ten are appointed by deputy directors from relevant units across administrative units, four are appointed by deans from among research-supporting TAPs at the Faculty of Science and the Faculty of Health and Medical Sciences, and three are selected through open registration and subsequent lottery.
- **Sponsors** for academic and organisational sustainability are born members. Sponsors cannot be appointed as board representatives.
- **Representatives** – The board is chaired by two members, one VIP (academic staff) and one student, who are appointed by the board itself. The UCPH One Planet's support unit assists with preparing, conducting and following up on meetings.
- **Term** – Members are appointed for two years at a time; however, half of the students are appointed for one year to make room for students who do not have two years left of their studies.

MEETING FREQUENCY

- Twice a year.

MEETING FORMAT

- **Meeting place** – The UCPH One Planet Board meets at the University – preferably at different locations to reflect the ambition to involve the entire organisation in the work.
- **Meeting time** – The UCPH One Planet Board holds its meetings as four-hour meetings in the afternoon, for example from 16:00 to allow students and teaching staff good opportunities to attend. The length of the meetings allows for status updates, follow-up and feedback, as well as inspiration and idea generation for further work.
- **Meeting format** – The UCPH One Planet Board meetings have a fixed format, where the sponsors receive feedback and inspiration for their specific work and plans, including status and progress, during part of the meeting. The second part of the meeting is used to generate and prioritise ideas that the board believes will strengthen sustainability at UCPH.
- **Agenda** – The UCPH One Planet Board organises its meeting agendas in dialogue with the two sponsors and with the assistance of its administrative support team. The work is organised in accordance with the sponsors' annual cycle. The UCPH One Planet strategy group regularly discusses what it will propose to the board for discussion.
- **Follow-up** – The two sponsors follow up on the highest-priority ideas from the board in dialogue with the strategy group. The sponsors then explain how they will follow up – or why they choose not to do so.